



डॉ. मृगांक शेखर शर्मा  
उप सचिव

**Dr. Mriganka Sekhar Sarma**  
Deputy Secretary



विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Phone : कार्यालय Off : 011-23604333  
e-mail : mssarma.ugc@nic.in | mssarmaugc@gmail.com

F.No. 46-1/2022(CU)

28<sup>th</sup> February, 2023

The Finance Officer  
Sikkim University  
6th Mile, Samdur, PO Tadong  
Gangtok – 737 102, Sikkim

28 FEB 2023

**Subject : Approval of Revised Budget Estimates for the year 2022-2023 (R.B.E. 2022-23) under Salary Head in respect of Sikkim University.**

Sir/Madam,

This is to inform you that on the basis of the Revised Budget Estimates 2022-23 (R.B.E. 2022-23) documents submitted by the University and availability of funds from Govt. of India, the R.B.E. for the year 2022-23 under Salary Head has been fixed at **Rs.4643.00 lakhs** for **Sikkim University** after adjusting the unspent balances available with the University as on 01.04.2022 on the basis of the allocation made by the Ministry of Education, GoI. The details of the Revised Budget Estimates for the year 2022-23 are as under:-

S. No.	HEAD	(Rs. in lakhs) R.B.E. APPROVED BY UGC (2022-23)
1.	Faculty Salary Expenditure for the year 2022-23	2876.76
2.	Non-Faculty Salary Expenditure for the year 2022-23	900.00
3.	Other Components for the items namely Leave encashment, LTC, Children Education Allowance, Retirement Benefit and Medical Reimbursement	136.33
4.	<b>Total Expenditure for the year 2022-2023 (1+2+3)</b>	<b>3913.09</b>
5.	<b>Less : Opening Balance as on 01.04.2022</b>	<b>-729.91</b>
6.	<b>UGC Share recommended in R.B.E. 2022-2023 (4-5)</b>	<b>4643.00</b>

The above allocation of salary grant for the year 2022-2023 is subject to the following conditions:-

- (A) Grant under OH-36 should be utilised only for payment of salary of regular employees against sanctioned post and retirement benefits of employees and arrears;
- (B) Salary and wages of contractual faculty and non-faculty staff are to be paid from the grant under OH:31 and in no case the grant meant for salary of regular employees under OH:36 is utilized for this purpose.

The university may also take an appropriate action on the following observations:-

1. The Internal Receipts (IR) like sale of prospectus, income on conduct of entrance examinations etc. are part of the Internal Receipts. Therefore, all these internal receipts should be taken into account under overall internal receipts and may not be transferred to any other head.
2. UGC has been allowing the Central Universities to use the Internal Receipts to cover up the shortfall under Non-salary expenditure (Recurring Head) with the approval of the Commission. **However, the Central Universities are advised to make serious efforts to implement the austerity measures to reduce the Recurring expenditure in view of the instructions issued by the GoI /UGC from time to time.**
3. (a) Payment of pension and pensionary benefits; (b) Salary and TA/DA etc. paid to consultants appointed under a scheme and (c) Salary / wages paid to contractual staff appointed under a scheme etc. shall be met out of funds provided under object head 31 – Grants in aid – General.
4. The vacancies available against sanctioned non-teaching positions can be filled up by the university under intimation to UGC, if the teaching to non-teaching ratio is less than 1:1.1 as prescribed by Govt. of India.
5. It is advised that university may reduce the staff engaged on contract basis or through outsource agency in order to reduce the expenditure under Recurring head. The university may make the optimum utilization of their resources on engagement of contractual employees.
6. University may incur the expenditure within the allocation as communicated by UGC and the re-appropriation from one head (viz Salary and Recurring items) to other head is not permissible under any circumstances and expenditure may not exceed the allocation / ceiling under each head.

7. University may fill up the teaching posts as per UGC Regulations on Minimum Qualification for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018 and as amended from time to time and make serious efforts to fill up the teaching posts at the earliest.
8. University may strictly follow the University Grants Commission (Minimum Standards and Procedure for award of M.Phil./Ph.D. Degree), Regulations, 2016 and as amended from time to time..
9. University may follow the reservation policy of Govt. of India / UGC for SC/ST/OBC/EWS/PwD in appointment of teaching and non-teaching staff and for reservation in admissions.
10. University may fill up the backlog vacancies for SC/ST/OBC/PwD at the earliest to fulfill the statutory requirement of Govt. of India.
11. University may obtain prior approval of UGC for running the courses through Distance Education otherwise running of these courses would be treated as unapproved.
12. University may not book the expenditure under salary head for those posts which were sanctioned under specific scheme i.e. Centre for Women Studies, Academic Staff College, Centre for Social Exclusion and Inclusion Policy etc. unless and until university has obtained the prior approval of UGC for merger of these posts into regular salary head. The salary expenditure of these schemes may be booked under the specific scheme only.
13. University should not create any new posts/pay scales or upgrade at its level without prior approval of UGC/Govt. of India as already communicated to all Central Universities vide UGC letter No.F.31-3/97(CU) dated 10<sup>th</sup> April, 1998.
14. University may maintain a Register of sanctioned posts (teaching and non-teaching) as communicated vide UGC letter No.F.19-15/2001(CU) dated 11<sup>th</sup> December, 2001.
15. University must ensure timely submission of the Audited Annual Accounts and Annual Reports to Ministry and also ensure the observance of the time schedule for preparation of Annual accounts and their submission to audit authorities.
16. The MHRD (now MoE) has clearly articulated the guidelines for financial management in central universities and procedure has been well laid down in the MHRD (now MoE) letter No.F.61-19/2005-Desk (U) dated 3<sup>rd</sup> March, 2016. Therefore, university may ensure that the instructions to maintain financial propriety are strictly followed and no deviation from the procedure be allowed.
17. UGC vide its letter No.13-2/2017 (CU) dated 27<sup>th</sup> May, 2017 has sent a letter to all central universities for adoption of General Financial Rules (GFR) 2017. Therefore, university may strictly follow the General Financial Rules, 2017.
18. The University may take immediate action for its accreditation/re-accreditation by National Assessment & Accreditation Council (NAAC).
19. Universities be advised not to start the courses under School of Education / Faculty of Education / Department of Education (B.Ed, M.Ed. etc) without prior approval of the NCTE. University may start only those courses under School of Education / Faculty of Education / Department of Education which are approved by UGC and not change the nomenclature of these courses on its own.
20. All interests earned against Grants-in-Aid (other than reimbursement) released to university should be mandatorily remitted to UGC account immediately after finalization of accounts. Any interest earned out of Grants in aid should not be treated as additional funds over and above the allocation.
21. University must ensure that the Institution has implemented the EAT Module. UGC has already instructed the instructions in this regard to all Central Universities vide UGC letter No.F.17-1/2015 (FD-II) dated 26<sup>th</sup> June, 2018 and subsequently vide UGC letter No.F.9-4/2018 (CU) dated 13<sup>th</sup> July, 2018. Further, University shall send the EAT report (downloaded from PFMS portal) of their expenditure of grants received from UGC different scheme along with Utilization Certificate duly signed by the Head of the Institution.
22. **Grantee Institutions of the UGC shall ensure that all payments of approved items to the beneficiary vendors shall be made only through the TSA module of PFMS and assignments received from the UGC through TSA module have to be utilized before 31<sup>st</sup> March of the year. Balance remaining unutilized at the close of the year (31<sup>st</sup> March) will lapse to the Government and hence return back in Government Account.**
23. MoE vide its letter No. F.20-1/2019-CU.Cdn dated 16<sup>th</sup> June, 2020 communicated the all Central Universities that now the powers to create teaching and non-teaching posts have not been delegated to either MoE or the UGC as on date. Therefore, University may send the proposal for creation of any teaching or non-teaching posts for seeking approval of Ministry of Finance through Ministry of Education.
24. It has been observed that some of the central universities have hired more persons through outsourcing those positions approved by UGC. All the Central Universities are informed that the number of persons appointed against sanctioned number of outsourced positions should not be in excess against the number of positions approved by UGC. The expenditure on manpower through outsourcing in excess of positions sanctioned by UGC will be treated as unapproved expenditure, if there is any genuine requirement to appoint more persons on outsource basis, University may approach the UGC for prior sanction of more positions, giving full justification.

Yours faithfully,

  
(Mriganka Sekhar Sarma)

**Copy to:-**

The Registrar  
Sikkim University  
6th Mile, Samdur, PO Tadong  
Gangtok- 737 102, Sikkim

F.No.1-6/2022(CU)

  
(Mriganka Sekhar Sarma)



डॉ. मृगांक शेखर शर्मा  
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**Dr. Mriganka Sekhar Sarma**  
Deputy Secretary



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e-mail : mssarma.ugc@nic.in | mssarmaugc@gmail.com

F.No. 46-2/2022(CU)

18<sup>th</sup> February, 2023

28 FEB 2023

The Finance Officer  
Sikkim University  
6th Mile, Samdur, PO Tadong  
Gangtok – 737 102, Sikkim

**Subject : Approval of Revised Budget Estimates for the year 2022-23 (R.B.E. 2022-23) under Recurring Head in respect of Sikkim University.**

Sir/Madam,

This is to inform you that on the basis of the Revised Budget Estimates 2022-23 (R.B.E. 2022-23) documents submitted by the University & in continuation of UGC letter dated 13-02-2023 and availability of funds from Govt. of India, the R.B.E. for the year 2022-23 under Recurring Head has been fixed at **Rs.2932.00 lakhs** for **Sikkim University** after adjusting the unspent balances available with the University as on 01.04.2022 on the basis of the allocation made by the Ministry of Education, GoI. The details of the Revised Budget Estimates for the year 2022-23 are as under:-

(Rs. in lakhs)

S. No.	HEAD	R.B.E. APPROVED BY UGC (2022-23)
1.	Pension for the year 2022-23 including Pensionary Benefits namely Contribution to Pension Fund and New Pension Scheme with 7CPC arrear.	450.00
2.	Non-Salary Items for the year 2022-23 *	2735.43
3.	Non-NET Fellowships for the year 2022-23.	250.00
4.	<b>Total Expenditure for the year 2022-23 (1+2+3)</b>	<b>3435.43</b>
5.	<b>Less : Opening Balance as on 01.04.2022</b>	<b>503.43</b>
6.	<b>UGC Share recommended in R.B.E. 2022-23 (4-5)</b>	<b>2932.00</b>

\* Note: This includes provision of an amount of Rs.42.40 lakh for the scheme namely (i) Travel Grant, (ii) Conference/Seminars/Workshops/Symposia/Short Term Training Programmes, (iii) Publication Grant, (iv) Visiting Professors/Visiting Fellows, (v) Day Care Centre, (vi) Basic Facilities for Women, (vii) Faculty Development Programme (FDP) and (viii) Establishment of Career and Counseling Cell in Universities. The expenditure on each schemes may be incurred strictly as per XII Plan Guidelines of General Development Assistance of Scheme

The university may also take an appropriate action on the following observations:-

1. The Internal Receipts (IR) like sale of prospectus, income on conduct of entrance examinations etc. are part of the Internal Receipts. Therefore, all these internal receipts should be taken into account under overall internal receipts and may not be transferred to any other head.
2. UGC has been allowing the Central Universities to use the Internal Receipts to cover up the shortfall under Non-salary expenditure (Recurring Head) with the approval of the Commission. **However, the Central Universities are advised to make serious efforts to implement the austerity measures to reduce the Recurring expenditure in view of the instructions issued by the GoI /UGC from time to time.**
3. (a) Payment of pension and pensionary benefits; (b) Salary and TA/DA etc. paid to consultants appointed under a scheme and (c) Salary / wages paid to contractual staff appointed under a scheme etc. shall be met out of funds provided under object head 31 – Grants in aid – General.
4. The vacancies available against sanctioned non-teaching positions can be filled up by the university under intimation to UGC, if the teaching to non-teaching ratio is less than 1:1.1 as prescribed by Govt. of India.
5. It is advised that university may reduce the staff engaged on contract basis or through outsource agency in order to reduce the expenditure under Recurring head. The university may make the optimum utilization of their resources on engagement of contractual employees.
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9. University may follow the reservation policy of Govt. of India / UGC for SC/ST/OBC/EWS/PwD in appointment of teaching and non-teaching staff and for reservation in admissions.
10. University may fill up the backlog vacancies for SC/ST/OBC/PwD at the earliest to fulfill the statutory requirement of Govt. of India.
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22. **Grantee Institutions of the UGC shall ensure that all payments of approved items to the beneficiary vendors shall be made only through the TSA module of PFMS and assignments received from the UGC through TSA module have to be utilized before 31<sup>st</sup> March of the year. Balance remaining unutilized at the close of the year (31<sup>st</sup> March) will lapse to the Government and hence return back in Government Account.**
23. MoE vide its letter No. F.20-1/2019-CU.Cdn dated 16<sup>th</sup> June, 2020 communicated the all Central Universities that now the powers to create teaching and non-teaching posts have not been delegated to either MoE or the UGC as on date. Therefore, University may send the proposal for creation of any teaching or non-teaching posts for seeking approval of Ministry of Finance through Ministry of Education.
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Yours faithfully,

  
(Mriganka Sekhar Sarma)

**Copy to:-**

The Registrar  
Sikkim University  
6th Mile, Samdur, PO Tadong  
Gangtok – 737 102, Sikkim

F.No.1-6/2022(CU)

  
(Mriganka Sekhar Sarma)



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
शिक्षा मंत्रालय, भारत सरकार

Ministry of Education (Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली - 110 002

Bahadurshah Zafar Marg, New Delhi - 110002

Phone: 011-23604140



ज्ञान-विज्ञान विमुक्तये

March, 2023

No.F. 46-3/2022(CU)

The Registrar  
Sikkim University  
6th Mile, Samdur, PO Tadong  
Gangtok - 737102  
Sikkim

10 MAR 2023

**Subject: Approval of Grants-in-aid to Sikkim University for Construction of New Campus Building under Capital Assets for the year 2022-2023 (for March, 2023).**

Sir,

I am directed to convey the approval of the University Grants Commission for an amount of Rs.35,00,00,000/- (*Rupees Thirty Five Crore Only*) to be released to Sikkim University, 6th Mile, Samdur, PO Tadong, Gangtok - 737102 Sikkim for the month of (March, 2023) for Construction of New Campus Building under Grant-in-Aid Capital Assets for the year 2022-2023 on the basis of the allocation made by the Ministry of Education, Govt. of India.

(Amount in Lakhs)

Annual Allocation under Capital Assets for the year 2022-2023		Items / Head of Accounts		Grant already released	Grant now sanctioned	Total Grant released so far
Books & Journals	100.00	Grants in aid Capital Assets (35)	CU Gen I (D) 35	516.97	3252.36	3769.33
ICT enabled infrastructure for online learning and E-resources	200.00		CU SC I (E) 35	37.35	126.76	164.11
Small Equipment / Laboratories	100.00		CU ST I (F) 35	20.68	120.88	141.56
Campus Development (Construction of New Campus Building)	3500.00					
Other Infrastructure including Furniture & Fixture	175.00					
<b>Total</b>	<b>4075.00</b>			<b>575.00</b>	<b>3500.00</b>	<b>4075.00</b>

The sanction letter of the above-mentioned grant is being issued separately under General, SC, ST Component.

Yours faithfully,

(Dr. (Mrs.) Anju Mohan Galhotra)  
Under Secretary

Copy to :

- 1) The Finance Officer, Sikkim University, 6th Mile, Samdur, PO Tadong, Gangtok - 737102 Sikkim
- 2) Policy File No.F.1-3/2022(CU)
- 3) Computer File

(H C Yadav)  
Section Officer

10/3/23 H C



No.F.46-3/2022(CU)

UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110002

March, 2023

The Under Secretary (FD-III)  
University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi-110 002

10 MAR 2023

**Subject: Release of Grants-in-aid to Sikkim University for Construction of New Campus Building under Capital Assets head for the year 2022-2023 (for March, 2023).**

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of Rs.32,52,36,000/- (Rupees Thirty Two Crore Fifty Two Lakh Thirty Six Thousand Only) to Sikkim University, 6th Mile, Samdur, PO Tadong Gangtok, Sikkim - 737102 for the financial year 2022-23 for Construction of New Campus Building towards the payment of Capital Assets to be incurred during 2022-2023 as per details below:-

(Rupees in Lakh)

Name of the Item	Head of Account	Allocation 2022-23	Grant already sanctioned	Grant now being sanctioned	Total Grant
Grants-in-aid Capital Assets (35)	CU General Component I (D) 35	575.00	516.97	3252.36	3769.33

- Grantee Institutions of the UGC shall ensure that all the payments of approved items to the beneficiaries vendors shall be made only through the TSA module of PFMS and assignments received from the UGC through TSA module have to be utilized before 31<sup>st</sup> March of the year. Balance remaining unutilized at the close of the year (31<sup>st</sup> March) will lapse to the Government and hence written back in Government Account.
- The University / Institution shall ensure that all the payment (approved items of expenditure) to the beneficiaries / vendors shall be made only through the EAT module of PFMS.
- The sanctioned amount is debit to Central Universities as stated above and is valid for payment during the financial year 2022-2023 only.
- The amount of the grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to The Registrar, Sikkim University, 6th Mile, Samdur, PO Tadong Gangtok, Sikkim - 737102 through Electronic mode as per the following details:-

.a	Details (Name & Address) of Account Holder	The Registrar, Sikkim University, 6th Mile, Samdur, PO Tadong Gangtok, Sikkim - 737102
.b	Account No.	10671301105
.c	Name & Address of Bank Branch	Reserve Bank of India, Sansad Marg, New Delhi
.d	Branch Code	RBIS0PFMS01
.e	Type of Account	Saving Account

- The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed Proforma submitted by the University.
- The University shall send the EAT report (downloaded from PFMS portal) of their expenditure of grants received from UGC under different schemes along with Utilization Certificate duly signed by the Head of the Institution.
- The University/Institution shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on the approved items of expenditure.
- The University/Institution may follow the General Financial Rules, 2017 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2017 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2017 and instructions /guidelines there under from time to time.

जॉ. (श्रीमती) अंजू मोहन गलहोत्रा

Dr. (Mrs.) Anju Mohan Galhotra

अध्यक्ष, उच्च शिक्षा विभाग, भारत सरकार

University Grants Commission

शिक्षा मंत्रालय, भारत सरकार

Ministry of Education, Govt. of India

नई दिल्ली-110 002 / New Delhi-110 002

Contd....2..


- .10. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- .11. The assets acquired wholly for substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grants were given without proper sanction of the UGC and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.
- .12. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed proforma.
- .13. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/paid. In-case of non-utilization/part utilization, the simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
- .14. The University/Institution shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SCs, STs, OBC & EWS) horizontal (person with disability etc.)] in admission and appointment of teaching & non-teaching posts.
- .15. The University/Institution shall follow implement the official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
- .16. The sanction is issued in exercise of the delegation of power vide UGC Order No.69/2014 {F.No.10-11/12 (Admn. IA & B) dated 26.03.2014.
- .17. The University/Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009 and amended from time to time.
- .18. The University/Institute shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
- .19. The accounts of the University/Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2017.
- .20. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
- .21. The University is registered / mapped with PFMS Portal.
- .22. All **interests earned** against Grants-in-Aid (other than reimbursement) released to university should be mandatorily **remitted** to UGC Saving **Bank account No. 05860100022853 of Bank of Baroda with IFS Code BARB0PARLIA** immediately after finalization of accounts. Any interest earned out of Grants in aid should not be treated as additional funds over and above the allocation.
- .24. The issues with the concurrence of IFD/FA vide Diary /Computer No. **110910** / Note **354** dated **06/03/2023**
- .25. This issue with the approval of Secretary UGC vide Diary / Computer No. **110910** / Note **357** dated **07/03/2023**

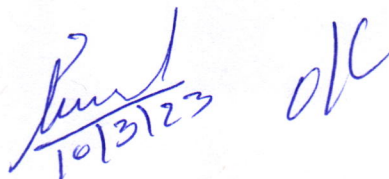
Yours faithfully,

डॉ. (श्रीमती) अंजु मोहन गलहोत्रा  
(Dr. (Mrs.) Anju Mohan Galhotra)  
अवर सचिव / Under Secretary  
विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
शिक्षण विभाग, भारत सरकार  
Ministry of Education, Govt. of India  
110 002 / New Delhi-110 002

**Copy forwarded for information and necessary action for:-**

1. The Registrar, Sikkim University, 6th Mile, Samdur, PO Tadong Gangtok, Sikkim - 737102
2. The Finance Officer, Sikkim University, 6th Mile, Samdur, PO Tadong Gangtok, Sikkim - 737102
3. O/o DG of Audit, Central Revenues, AGCR Building, I.P.Estate, New Delhi - 110 002
4. No.F.1-3/2022(CU)
5. Computer File

  
(H C Yadav)  
Section Officer

  
10/3/23 o/c



FD Diary No.: 10880

Dated : 10-03-2023

No.F.46-3/2022(CU)

**UNIVERSITY GRANTS COMMISSION**  
**BAHADURSHAH ZAFAR MARG**  
**NEW DELHI-110002**

March, 2023

The Under Secretary (FD-III)  
University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi-110 002

10 MAR 2023

**Subject: Release of Grants-in-aid to Sikkim University for Construction of New Campus Building under Capital Assets head for the year 2022-2023 (for March, 2023).**

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of Rs.1,26,76,000/- (Rupees One Crore Twenty Six Lakh Seventy Six Thousand Only) to Sikkim University, 6th Mile, Samdur, PO Tadong Gangtok, Sikkim - 737102 for the financial year 2022-23 for Construction of New Campus Building towards the payment of Capital Assets to be incurred during 2022-2023 as per details below:-

(Rupees in Lakh)

Name of the Item	Head of Account	Allocation 2022-23	Grant already sanctioned	Grant now being sanctioned	Total Grant
Grants-in-aid Capital Assets (35)	CU SC Component I (E) 35	575.00	37.35	126.76	164.11

- Grantee Institutions of the UGC shall ensure that all the payments of approved items to the beneficiaries vendors shall be made only through the TSA module of PFMS and assignments received from the UGC through TSA module have to be utilized before 31<sup>st</sup> March of the year. Balance remaining unutilized at the close of the year (31<sup>st</sup> March) will lapse to the Government and hence written back in Government Account.
- The University / Institution shall ensure that all the payment (approved items of expenditure) to the beneficiaries / vendors shall be made only through the EAT module of PFMS.
- The sanctioned amount is debitible to Central Universities as stated above and is valid for payment during the financial year 2022-2023 only.
- The amount of the grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to **The Registrar, Sikkim University, 6th Mile, Samdur, PO Tadong Gangtok, Sikkim - 737102** through Electronic mode as per the following details:-

a	Details (Name & Address) of Account Holder	The Registrar, Sikkim University, 6th Mile, Samdur, PO Tadong Gangtok, Sikkim - 737102
b	Account No.	10671301105
c	Name & Address of Bank Branch	Reserve Bank of India, Sansad Marg, New Delhi
d	Branch Code	RBIS0PFMS01
e	Type of Account	Saving Account

- The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed Proforma submitted by the University.
- The University shall send the EAT report (downloaded from PFMS portal) of their expenditure of grants received from UGC under different schemes along with Utilization Certificate duly signed by the Head of the Institution.
- The University/Institution shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on the approved items of expenditure.
- The University/Institution may follow the General Financial Rules, 2017 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2017 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2017 and instructions /guidelines there under from time to time.

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- .10. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- .11. The assets acquired wholly for substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grants were given without proper sanction of the UGC and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.
- .12. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed proforma.
- .13. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/paid. In-case of non-utilization/part utilization, the simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
- .14. The University/Institution shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SCs, STs, OBC & EWS) horizontal (person with disability etc.)] in admission and appointment of teaching & non-teaching posts.
- .15. The University/Institution shall follow implement the official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
- .16. The sanction is issued in exercise of the delegation of power vide UGC Order No.69/2014 {F.No.10-11/12 (Admn. IA & B) dated 26.03.2014.
- .17. The University/Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009 and amended from time to time.
- .18. The University/Institute shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
- .19. The accounts of the University/Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2017.
- .20. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
- .21. The University is registered / mapped with PFMS Portal.
- .22. All interests earned against Grants-in-Aid (other than reimbursement) released to university should be mandatorily remitted to UGC Saving Bank account No. 05860100022849 of Bank of Baroda with IFS Code BARBOPARLIA immediately after finalization of accounts. Any interest earned out of Grants in aid should not be treated as additional funds over and above the allocation.
- .24. The issues with the concurrence of IFD/FA vide Diary / Computer No. 110910 / Note 354 dated 06/03/2023
- .25. This issue with the approval of Secretary, UGC vide Diary / Computer No. 110910 / Note 357 dated 07/03/2023


Yours faithfully,

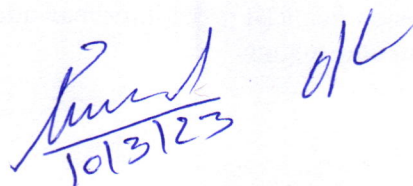
डॉ. (श्रीमती) अंजु मोहन गलहोत्रा  
(Dr. (Mrs.) Anju Mohan Galhotra)  
अवर सचिव Under Secretary

विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
शिक्षा, संस्कृत, भारत सरकार  
Ministry of Education, Govt. of India  
दिल्ली-110 002 / New Delhi-110 002

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4. No.F.1-3/2022(CU)
5. Computer File

  
(H C Yadav)  
Section Officer

  
10/3/23 o/c



FD Diary No.: 10881  
Dated : 10-03-2023

No.F.46-3/2022(CU)

March, 2023

The Under Secretary (FD-III)  
University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi-110 002

**UNIVERSITY GRANTS COMMISSION**  
**BAHADURSHAH ZAFAR MARG**  
**NEW DELHI-110002**

10 MAR 2023

**Subject: Release of Grants-in-aid to Sikkim University for Construction of New Campus Building under Capital Assets head for the year 2022-2023 (for March, 2023).**

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of Rs.1,20,88,000/- (Rupees One Crore Twenty Lakh Eighty Eight Thousand Only) to Sikkim University, 6th Mile, Samdur, PO Tadong Gangtok, Sikkim - 737102 for the financial year 2022-23 for Construction of New Campus Building towards the payment of Capital Assets to be incurred during 2022-2023 as per details below:-

(Rupees in Lakh)

Name of the Item	Head of Account	Allocation 2022-23	Grant already sanctioned	Grant now being sanctioned	Total Grant
Grants-in-aid Capital Assets (35)	CU ST Component I (F) 35	575.00	20.68	120.88	141.56

- Grantee Institutions of the UGC shall ensure that all the payments of approved items to the beneficiaries vendors shall be made only through the TSA module of PFMS and assignments received from the UGC through TSA module have to be utilized before 31<sup>st</sup> March of the year. Balance remaining unutilized at the close of the year (31<sup>st</sup> March) will lapse to the Government and hence written back in Government Account.
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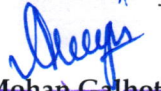
.a	Details (Name & Address) of Account Holder	The Registrar, Sikkim University, 6th Mile, Samdur, PO Tadong Gangtok, Sikkim - 737102
.b	Account No.	10671301105
.c	Name & Address of Bank Branch	Reserve Bank of India, Sansad Marg, New Delhi
.d	Branch Code	RBIS0PFMS01
.e	Type of Account	Saving Account

- The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed Proforma submitted by the University.
- The University shall send the EAT report (downloaded from PFMS portal) of their expenditure of grants received from UGC under different schemes along with Utilization Certificate duly signed by the Head of the Institution.
- The University/Institution shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on the approved items of expenditure.
- The University/Institution may follow the General Financial Rules, 2017 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2017 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2017 and instructions /guidelines there under from time to time.

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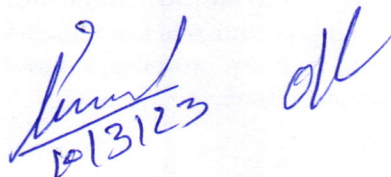
- .10. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- .11. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grants were given without proper sanction of the UGC and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.
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- .13. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/paid. In-case of non-utilization/part utilization, the simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
- .14. The University/Institution shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SCs, STs, OBC & EWS) horizontal (person with disability etc.)] in admission and appointment of teaching & non-teaching posts.
- .15. The University/Institution shall follow implement the official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
- .16. The sanction is issued in exercise of the delegation of power vide UGC Order No.69/2014 {F.No.10-11/12 (Admn. IA & B) dated 26.03.2014.
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- .18. The University/Institute shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
- .19. The accounts of the University/Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2017.
- .20. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
- .21. The University is registered / mapped with PFMS Portal.
- .22. All interests earned against Grants-in-Aid (other than reimbursement) released to university should be mandatorily remitted to UGC Saving Bank account No. 05860100022850 of Bank of Baroda with IFS Code BARBOPARLIA immediately after finalization of accounts. Any interest earned out of Grants in aid should not be treated as additional funds over and above the allocation.
- .24. The issues with the concurrence of IFD vide Diary / Computer No.110910 / Note 354 dated 06/03/2023
- .25. This issue with the approval of SecretaryUGC vide Diary / Computer No. 110910 / Note 357 dated 07/03/2023

Yours faithfully,

  
(Dr. (Mrs.) Anju Mohan Galhotra)  
Under Secretary  
अवर सचिव / Under Secretary  
विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
शिक्षा मंत्रालय, भारत सरकार  
Ministry of Education, Govt. of India  
नई दिल्ली-110 002  
(H C Yadav)  
Section Officer

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4. No.F.1-3/2022(CU)
5. Computer File

  
10/3/23



ज्ञान-विज्ञान विमुक्तये

डॉ. जितेन्द्र कुमार त्रिपाठी  
संयुक्त सचिव

Dr. Jitendra K. Tripathi  
Joint Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

बहादुर शाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002  
दूरभाष Ph : 011-23239200

E-mail : jitendratripathi.ugc@nic.in

16 JUN 2022

D.O. No. F.1-3/2022 (CU)

June, 2022

Subject:- Annual Allocation under Capital Assets-35 for the year 2022-23-regarding.

Dear Sir,

In order to finalise the Annual Allocation under Capital Assets for the year 2022-23, UGC constituted a Committee to assess the financial requirement of various central universities under Capital Assets for the financial year 2022-23. Based on the recommendation of the Committee, the approval of the UGC is conveyed under Capital Assets for the year 2022-23 **subject to release of funds by the Ministry of Education** in respect of **Sikkim University** as per details below:-

(Rs. in lakhs)

S. No.	Name of the Item	Annual Allocation for the year 2022-23 under Capital Assets approved by UGC
1	Books / Journals	100.00
2	ICT enabled infrastructure for online learning and content development and procurement of e-resource (perpetual)	200.00
3	Small Equipment/laboratories	100.00
4	Others infrastructure including furniture & fixture	175.00
	<b>Total</b>	<b>575.00</b>

1. In the present scenario, online journals are available. Hence, the university may utilize the facilities/ journal made available by the INFLIBNET/ National Digital Library.
2. UGC vide its letter No.F.1-1/2012 (CU) dated 17.09.2016, 25.11.2016 and 2.3.2017 circulated the guidelines for approval of building projects. University may strictly follow the procedure of approval of building projects as per above stated UGC guidelines and send the proposal for construction/renovation/ repairs costing more than Rs.75.00 lakhs to UGC for seeking prior approval of UGC Standing Committee.
3. University may not initiate the work / project i.e. approach road, water pipe line, electric sub-station etc. which are the responsibility of the State Government. In this regard, university may take up the matter with State Government/Central Government/UGC as the case may be.
4. University should follow the General Financial Rules, 2017 as well as instructions of GFR 130 to 141 pertaining to execution of the works.
5. The Central Vigilance Commission (CVC) vide its letter No.011/VGL/014 dated 11<sup>th</sup> February, 2011 has circulated the instructions on "Transparency in Tendering System" and No.01-11-CTE-SH-100 dated 17.02.2011 regarding "Mobilization - Advance". Therefore,

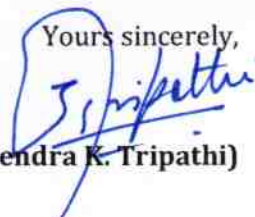
the construction work should strictly be as per General Financial Rules, 2017 and CVC instructions issued from time to time.

- .6. The MHRD (now MoE) has clearly articulated the guidelines for financial management in Central Universities and procedure has been well laid down in the MHRD letter No.F.61-19/2005-Desk (U) dated 3<sup>rd</sup> March, 2016. Therefore, university may ensure that the instructions to maintain financial propriety are strictly followed and no deviation from the procedure be allowed.
- .7. UGC vide its letter No.F.13-2/2017 (CU) dated 27<sup>th</sup> May, 2017 has sent a letter to all central universities for adoption of General Financial Rules (GFR) 2017. Therefore, university should follow the General Financial Rules, 2017.
- .8. University may follow the reservation policy of Govt. of India/UGC for SC/ST/OBC/EWS/PwBD in appointment of teaching and non-teaching staff and for reservation in admissions the Central Educational Institutions (Reservation in Admission) Act 2006 and as amended in 2012 may be followed.
- .9. University may fill up the backlog vacancies for SC/ST/OBC/EWS/PwBD at the earliest to fulfil the statutory requirement of Govt. of India.
- .10. All statutory posts should be filled by appointment through Selection Committee as per UGC Regulations.
- .11. University may fill up the teaching posts as per UGC Regulations on Minimum Qualification for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018 as amended from time to time and make serious efforts to fill up the teaching posts at the earliest.

I would also like to request you to ensure that the utilization of the grants received by the university shall be submitted to the UGC in time to enable smooth management of funds, to avoid unnecessary audit objections and Pull back by RBI (TSA). The release of grant would depend on the pace of expenditure by the University & timely submission of utilization certificate / statement of expenditure.

With warm regards,

**Prof. Avinash Khare**  
**Vice-Chancellor**  
**Sikkim University**  
**6th Mile, Samdur,**  
**P.O. Tadong- 737 102**  
**Gangtok, Sikkim**

Yours sincerely,  
  
**(Jitendra K. Tripathi)**