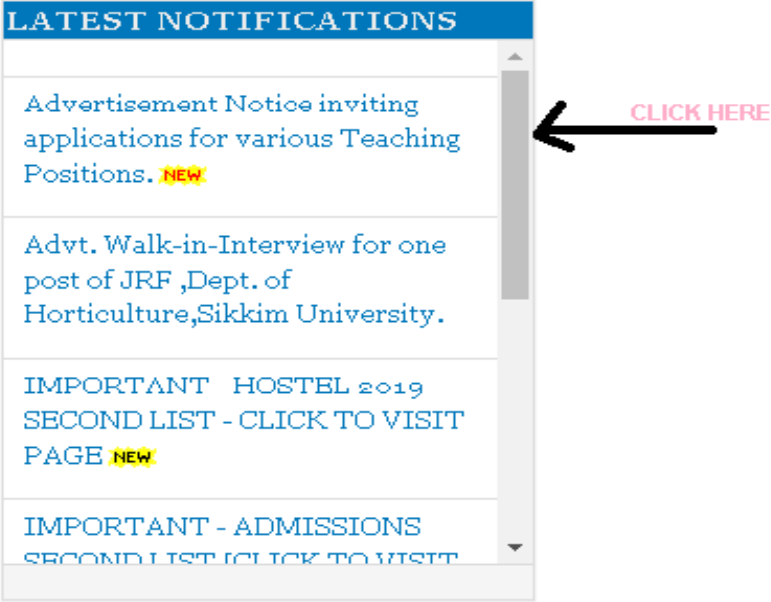


# RECRUITMENT 2019

## HOW TO APPLY ONLINE (STEP BY STEP PICTORIAL GUIDE)

<b>Visit the official website of Sikkim University at <a href="https://www.cus.ac.in">https://www.cus.ac.in</a></b>	
1.	<b>Click on the Advertisement link at the Home Page under Latest Notification</b> 
2.	<b>Read all documents/points listed in page titled <b>Advertisement for Teaching positions</b>. Download and refer the <b>Advertisement Notice</b> for all recruitment related information like eligibility criteria etc. before applying online.</b>  <b>After reading the <b>Advertisement Notice</b> and all other points listed in the <b>Advertisement for Teaching positions</b> page, the candidate can click on the <b>“CLICK HERE TO APPLY”</b> link to apply online.</b>

### Advertisement for Teaching positions

- 1 [Advertisement Notice \[Click here to download\]](#) - (Please download and read the Notice carefully before applying online.)
- 2 General Helpline number for General Queries: +91 -7063404467 [Mon - Fri ] [09:30 A.M. to 05:30 P.M. IST] Technical Helpline number for Technical Queries: +91 -8597758338 [Mon - Fri ] [09:30 A.M. to 05:30 P.M. IST]

### 3. Important dates

Last date for online application submission	09.08.2019(Friday)
Last date of application fee payment using Online payment method (Debit Card / Credit Card / Netbanking)	09.08.2019(Friday) (midnight)
In cases where hard copies of the details have been asked for must be dispatched to the University within one week of last date of receipt of application failing which the application may be rejected.	

### 4. Important items required before filling up the online application form

Sl. No	Item Details
a.	Scanned copy of passport size applicant's photograph <ul style="list-style-type: none"> <li>• Photograph must be a recent passport size colour photograph of the applicant taken against a light coloured background.</li> <li>• Dimensions - 200 x 230 pixels (preferred)</li> <li>• Size of file should be less than 300 kb.</li> <li>• Format - JPEG</li> </ul>
b.	Scanned copy of applicant's signature in white paper. <ul style="list-style-type: none"> <li>• The signature should be clear and legible</li> <li>• Dimensions- 300 x 100 pixels (preferred)</li> <li>• Size of the scanned signature should be less than 300 kb.</li> <li>• Format - JPEG</li> </ul>
c.	Scanned copy of all necessary documents for respective positions. <ul style="list-style-type: none"> <li>• Format – PDF</li> <li>• Size – As prescribed in online application form</li> </ul>
d.	The name of the scanned document mentioned in above point 1 2 and 3 should not contain any special character. eg scanned copy of bachelor in science certificate should be name as <b>bsc.pdf</b> and not <del>b.sc.pdf</del> ( special character like " " _ "/" is not to included in the file name of the scanned document which has to be uploaded in the document).
e.	Applicant should have a computer with stable internet connection while filling up and submitting the online application form in order to ensure that online form submission and the payment process is completed successfully.  Preferred browser: Latest version of Mozilla Firefox. ( <a href="#">You can download the browser application here</a> )

- 5 For post wise criteria, fee and all other important details, please read the Recruitment Notice document available in point 1 above carefully before applying.
- 6 Hard copies of all API related and other necessary documents as prescribed in the advertisement for applicable positions should reach Sikkim University by post addressed to **The Registrar, Sikkim University, 6th Mile, Samdur, Tadong, Gangtok, East Sikkim, India – 737102** on or before **16.08.2017(Friday)**.

Disclaimer: I have read and understood the Recruitment Notice and the above given information carefully. I will fill up and submit my Online Application by clicking on the "CLICK HERE TO APPLY" link given below in accordance to the Recruitment Notice and information provided above. For any clarification or assistance required, I will contact the above helpline numbers and seek the necessary clarifications before submitting my online application.

Last date of online application:09-Aug-2019 (till midnight)

[CLICK HERE TO APPLY](#)

← LINK TO APPLY

3. **Items required while filling up the forms**

a. Scanned copy of passport size applicant's photograph should be kept ready. The photograph must be a recent passport size color photograph of the applicant taken against a light coloured background.

**Dimensions - 200 x 230 pixels (preferred) Size of file should be less than 600 Kb. Format - JPEG**

b. Scanned copy of applicant's signature on a white paper should be kept ready. The signature should be clear and legible.

**Dimensions- 300 x 100 pixels (preferred), Size of the scanned signature should be less than 600 kb. Format - JPEG.**

4. After clicking on "**CLICK HERE TO APPLY**" in the last step, the Online Recruitment portal opens. Here, the candidate should register themselves using a valid email id and password by clicking on the New User? Sign Up here link.

The screenshot displays the Sikkim University Recruitment portal. At the top left is the university logo and the text "Sikkim University Recruitment portal". On the top right, contact information is provided: "General Queries: (+91-7063404467) Technical Queries: (+91-8597758338)". Below this are "About Us" and "Latest Jobs" buttons. The main content area features the university logo and the text "SIKKIM UNIVERSITY FACULTY RECRUITMENT 2019". Below this, it says "For details, please visit: <https://cus.ac.in>". On the right side, there is a login section titled "Already Applied?" with a "Registered Applicant" heading. It includes fields for "Email:" and "Password:", a "Login" button, and a link for "New User? Sign Up here" with a "Forgot password" link below it. A red arrow points from a red-bordered box containing the text "step1: For first time applicant click on New User ? sign up here" to the "New User? Sign Up here" link. On the left side, there is a "Latest Jobs" section with a dropdown menu for "Select the Advertisement Number" and a list of subjects: Anthropology, Bhutia, Botany, Chemistry, Chinese, Commerce, and Computer Applications.

5. After filling the required information in the registration form, candidates can click on the **Sign Up** link to submit their registration info.

## REGISTRATION FORM

Please provide the following details.  
You will need this to Login to the portal.

VALID EMAIL ID IS NECESSARY AS CONFIRMATION  
EMAIL WILL BE SEND ON THE SAME EMAIL

Email ID\*

:

Name\*

:

Password\*

:

Confirm Password\*

:

Mobile\*

:

Please enter

:

What is 8 - 2?

Sign Up

6. The candidates will then receive a confirmation in the registered email address provided during the registration. By clicking on the link provided in the email, the registration process is completed and candidates can login to apply.



Sikkim University Recruitment portal

General Queries: (+91-7063404467)

Technical Queries: (+91-8597756338)

Sign Out

About Us

Latests Jobs

My Applied Page



SIKKIM UNIVERSITY  
FACULTY RECRUITMENT 2019

For details, please visit: <https://cus.ac.in>

1. CLICK ON LATEST JOBS

Latest Jobs

Select the Advertisement Number

Select any one

2. CLICK HERE TO GET THE LIST OF DEPARTMENT

7. By clicking on a particular department, the list of courses available in the department will be listed. **Before applying online, please read the Recruitment Notice carefully .**

Click on the View Details link to enter into the preferred job.

Latest Jobs

Select the Advertisement Number


Select any one

→ [PROFESSOR- Geography](#)  
Please refer the advertisement... **CLICK ON VIEW DETAILS LINK**  
📅 Last Date - 09th Aug, 2019 [View Details](#)

→ [ASSISTANT PROFESSOR- Geography](#)  
Please refer the advertisement...  
📅 Last Date - 09th Aug, 2019 [View Details](#)

→ [ASSOCIATE PROFESSOR - Geography](#)  
Please refer the advertisement...  
📅 Last Date - 09th Aug, 2019 [View Details](#)

Then click on apply Now for preferred Job.

 Sikkim University Recruitment portal

**ASSISTANT PROFESSOR- Geography**  
📅 Last Date to apply - 09th Aug, 2019 [Apply Now](#)

**DESCRIPTION**

Please refer the advertisement.

Last Date to apply - 09th Aug, 2019 **CLICK HERE** → [Apply Now](#)

8.

**Click on the Apply Now link to open the application form. And fill up all the details.**



Sikkim University Recruitment portal

General Queries: (+91-7063404467)  
Technical Queries: (+91-8597758338)

[Sign Out](#)

[About Us](#)

[Latests Jobs](#)



[My Applied Page](#)

## APPLICATION FORM

Level Of Course / Post: ASSISTANT PROFESSOR- Geography

Personal Details

Department Name*	<input type="text" value="Geography"/>
Position*	<input type="text" value="ASSISTANT PROFESSOR- Geography"/>
Name of the Applicant*	<input type="text"/>
Father's Name/Husband's Name*	<input type="text"/>
Mobile No.*	<input type="text"/>
Email*	<input type="text" value="drai02@cus.ac.in"/>
Date of Birth*	<input type="text"/>
Age as on*	<input type="text"/>
Permanent Address*	<input type="text"/>
Permanent Address - State*	<input type="text" value="Please Select"/>
If other state, please mention	<input type="text"/>
Permanent Address - Pincode*	<input type="text"/>
If Present Address is same as Permanent Address	<input type="checkbox"/>
Present Address	<input type="text"/>
State	<input type="text" value="Please Select"/>
If other, Please mention	<input type="text"/>
Pincode	<input type="text"/>
Category*	<input type="text" value="Please Select"/>
Please attach a copy of certificate issued by competent authority & as per the list recognised & notified by the Government of India & those who do not come under Creamy Layer	
If General, Do you belong to Economically Weaker Section (EWS)	<input type="radio"/> Yes <input checked="" type="radio"/> No
Differently Abled*	<input type="radio"/> Yes <input checked="" type="radio"/> No
Gender*	<input type="text" value="Please Select"/>
Nationality*	<input checked="" type="radio"/> Indian <input type="radio"/> Others
Place of Birth - City/ Town*	<input type="text"/>
Place of Birth - District*	<input type="text"/>
Place of Birth - State*	<input type="text" value="Please Select"/>
Place of Birth - Country*	<input type="text"/>

9.	<p><b>After filling up the entire Application form properly Click on <b>Save</b> and then Click <b>Proceed</b> button.</b></p>  <p>After filling up the form 1. Click on SAVE Button then 2. Click PROCEED Button</p>
10.	<p><b>After clicking <b>Proceed</b> button your filled up form will appear. It is advised to check and verify filled up details properly as you will not be able to <b>Edit</b> the application form once you click on <b>Submit</b> button. Click to Submit only once you check all the data.</b></p>  <p>CHECK DATA BEFORE CLICKING SUBMIT</p>