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गंगटोक, सिक्किम, भारत  
फोन-03592-251212, 251415, 251656  
टेलीफैक्स -251067  
वेबसाइट - [www.cus.ac.in](http://www.cus.ac.in)



6<sup>th</sup> Mile, Samdur, Tadong -737102  
Gangtok, Sikkim, India  
Ph. 03592-251212, 251415, 251656  
Telefax: 251067  
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## सिक्किम विश्वविद्यालय SIKKIM UNIVERSITY

(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित और नैक (एनएएसी) द्वारा वर्ष 2015 में प्रत्यायित केंद्रीय विश्वविद्यालय)  
(A central university established by an Act of Parliament of India in 2007 and accredited by NAAC in 2015)

SU/REG/Estt/F-2/40/2018/Vol-II/ 579

Date:02.09.2022

### APPOINTMENT NOTICE

SIKKIM UNIVERSITY, a Central University established by an Act of Parliament of India in 2007 that is located in peaceful and beautiful natural surroundings of Sikkim in Eastern Himalayan region, invites applications from dynamic and forward looking Indian citizens having requisite qualification and experience for the post of Legal Retainer on contract and on part time basis.

Sl.No.	Name of Post	No. of Post	Essential Qualification and Experience
1.	Legal Retainer	01(Contractual)	1. LLB 2. Minimum of 10 years experience at any High Court 3. Excellent Communication Skills verbal as well as written 4. Experience/specialization in service related matters will be preferred

#### **Job Profile:**

1. To provide legal advice to the University on all matters referred to him/her by the Registrar/Vice-Chancellor.
2. To advise the University authorities on the need and choice of a session advocate when and if required.
3. To appear on behalf of the University before any court where the case against the University is pending, as and when requested, at an additional remuneration as per University norms.
4. To prepare affidavits/counter-affidavits on behalf of the University.
5. To undertake any activity relevant to his/her profession assigned by the University authorities.
6. To visit the University 3 times a week and as and when called for.

#### **Mode of Selection**

- Screening of applications will be done and shortlisted candidates may be called for written test/interview

#### **Monthly fees**

- Rs. 30000/- (Rupees thirty thousand only) consolidated

#### **Kindly Note:**

- A. All applications may be addressed to the Registrar, Sikkim University at the following address:  
The Registrar  
Sikkim University.  
6<sup>th</sup> Mile, Samdur, Tadong-737102
- B. The name of the post applied for may be super scribed on the envelope.
- C. CV may be enclosed along with the application form.
- D. All applications are to reach Sikkim University on or before **19.09.2022**

**NOTE:** The candidates who have previously applied may not apply again.

Sd/-  
(K.V.S Kameswara Rao)  
Registrar