

**ELECTION OFFICE, SIKKIM UNIVERSITY, GANGTOK**

**Sikkim University Students' Association Election 2019-20**

**GENERAL GUIDELINES**

1. The Chief Election Officer shall issue a Notification of SUSA Elections with complete schedule, code of conduct, general guidelines, the forms, date and time and venue for filing and withdrawal of nominations, scrutiny of nominations, date and time for election debate and holding the elections, etc.
2. Chief Election Officer will make appropriate arrangements for smooth conduct of elections and counting of votes for the nine Executive Members of the Sikkim University Students' Association and also announce the results.
3. Elections will be held by **Secret Ballot/ EVMs** and every bonafide student of the University shall vote directly for the candidates with parity value of 1 (ONE) student 1(ONE) vote. Each voter will be able to cast only one vote for one post. However, he/she will be able to cast one vote each for all the other posts. In case the voter is not interested to vote for any candidate to a particular post she/he can opt 'NOTA' (None Of The Above).
4. All students who report for polling during the notified time are allowed to cast their votes after verification of his/her University Identity Card. Electronic devices are strictly prohibited inside the polling station.
5. A candidate shall be eligible to contest for only 1 (ONE) post of the Executive Committee in an academic year. The changeover of the contestants from one post to another will not be allowed in any case.
6. Any individual once elected to the Executive Committee shall be barred to contest in the subsequent elections during her/his tenure of study in the University.
7. The Election Petition, if any, may be addressed to the Patron of the SUSA by a candidate or candidates within 48 hours after the declaration of results
8. The candidate must be a regular student of the University and enrolled in a full-time course.
9. The students pursuing Under Graduate courses of study at University between the age of 17 (SEVENTEEN) and 22 (TWENTY TWO) may contest elections. However, the prescribed age may be relaxed in the case of students pursuing

Professional Degree courses, where the courses range between 4 (FOUR) to 5 (FIVE) years.

10. For the students pursuing Post Graduate courses of study, the age limit to legitimately contest the elections would be 24 (TWENTY FOUR) to 25 (TWENTY FIVE) years.
11. For the students pursuing M.Phil and Ph.D. courses of study at University, the maximum age limit to legitimately contest an election would be 28 (TWENTY EIGHT) years.
12. The candidate shall not have a previous criminal record, and not tried and/or convicted of any criminal offences or misdemeanor.
13. The candidate shall also not have been subject to any disciplinary action by the University.
14. The candidate should have attained the minimum percentage of attendance as prescribed by the SUSA constitution.
15. The candidate should in no event have any academic arrears in the year of contesting election as prescribed by the SUSA constitution.
16. The proposer and seconder of nominations should fulfil the attendance requirement and they should not have academic arrears.
17. No person, who is not a full-time student on the rolls of the University, shall be permitted to take part in the process of election in any capacity. Any person or candidate violating this rule shall be subject to disciplinary action, in addition, to the cancellation of his/her candidature.
18. Candidates are strictly barred from utilizing funds from any other sources other than voluntary contributions from the student body.
19. The maximum allowed expenditure per candidate for election shall be Rs. 5,000/- (RUPEES FIVE THOUSAND) only. The candidature/election of the candidate will be nullified in the event of non-compliance of this.
20. Each candidate shall, within 2 (TWO) weeks of the declaration of the result, submit complete and audited accounts to the University.

**IMPORTANT: All who are part of SUSA elections need to strictly follow these Guidelines. Any violation may make the candidate liable to be stripped of her/his candidature or from the elected post. The University may also take appropriate disciplinary action against such a violator in this milieu.**